

Court Building Team Meeting

7th March 2016

Present: David Fleming (DF), John Robson (JR), Elizabeth Havens (EH) Isabel Munn (IM)

Funding

DF confirmed that Arbroath have received the same letter from SCTS.

It was thought that it would be the May SCTS Estates Committee meeting that they would be able to discuss the process required. The timescales for finding funding will be longer.

DF applied to LEADR and HLF for 50% funding each

HLF have replied and said we needed a valuation. Which will cost £2k to show the value of the building.

DF reported that £1000 could be available from SAB and IM to see if would be available from K and M Area Committee Budget.

DF confirmed that there is also SAB money available for report for what STP can charge as rental income (DF has had a meeting with Reid Hutchison and Heather McRae).

There was discussion on asking HLF for funding in 3 stages, preparation work and larger bid for building work and final stage for operation.

Requirements are, match funding letter, evidence for building quotes and financial projections.

JR to take over Leader and HLF funding from DF.

Team looked at list of tasks to establish what work can take place which doesn't cost anything.

IM to look into Lottery Funding, Robertsons etc and meet with JR early next week.

Solicitors

DF has received 3 quotes. Decided JG Collie was best, but need to agree certain questions and scope. DF to draft response.

Information for job description for Project Manager and Architect to be placed on the Public Contracts Scotland website

IM requires feedback from JR and EH on advert/tender

Tenants

DF to contact CAB to let them know there has been a change with the timetable.

IM to phone all potential tenants that haven't replied as yet to find out if they are interested or not. Remind them it is office space only.

EH to contact Barbara re café. No rate reduction.

PAMIS will be shown the building IM to organise.

Changing places – DF has received no response from Willie Munro re funding.

Date of next meeting 23rd March 13.30 at David's